

## Equal Opportunity Notice

Cattaraugus-Allegany BOCES hereby advises students, parents, employees and the general public that it offers employment, programs and educational opportunities, including vocational education opportunities, without regard to gender, race, color, national origin, handicap or any other legally protected status. Inquiries regarding this nondiscrimination policy and grievance procedures may be directed to: Human Resources Director, Cattaraugus-Allegany BOCES, 1825 Windfall Road, Olean, NY 14760; 716-376-8237.

## Sample Program Schedule:

### Week 1

Monday	8:00 AM - 12:00 PM	Classroom/Lab
Tuesday	8:00 AM - 12:00 PM	Classroom/Lab
Wednesday	8:00 AM - 12:00 PM	Classroom/Lab
Thursday	8:00 AM - 12:00 PM	Classroom/Lab
Friday	8:00 AM - 12:00 PM	Classroom/Lab

### Week 2

Monday	8:00 AM - 12:00 PM	Classroom/Lab
Tuesday	8:00 AM - 12:00 PM	Classroom/Lab
Wednesday	8:00 AM - 12:00 PM	Classroom/Lab
Thursday	8:00 AM - 12:00 PM	Classroom/Lab
Friday	8:00 AM - 12:00 PM	Classroom/Lab

### Week 3

Monday	8:00 AM - 12:00 PM	Classroom/Lab
Tuesday	8:00 AM - 12:00 PM	Classroom/Lab
Wednesday	8:00 AM - 12:00 PM	Classroom/Lab
Thursday	8:00 AM - 12:00 PM	Classroom/Lab
Friday	8:00 AM - 12:00 PM	Classroom/Lab

### Week 4

Monday	8:00 AM - 12:00 PM	Classroom/Lab
Tuesday	8:00 AM - 12:00 PM	Classroom/Lab
Wednesday	7:00 AM - 3:00 PM	Nursing Home Clinical
Thursday	7:00 AM - 3:00 PM	Nursing Home Clinical
Friday	12:00 PM - 8:00 PM	Nursing Home Clinical

### Week 5

Monday	12:00 PM - 8:00 PM	Nursing Home Clinical
Tuesday	7:00 AM - 3:00 PM	Nursing Home Clinical
Wednesday	2:00 PM - 10:00 PM	Olean General Hospital
Thursday	2:00 PM - 10:00 PM	Olean General Hospital
Friday	7:00 AM - 1:00 PM	Underwood Manor
	3:00 PM - 8:00 PM	"

### Week 6

Monday	7:00 AM - 1:00 PM	Underwood Manor
	3:00 PM - 8:00 PM	"
Tuesday	8:00 AM - 4:00 PM	Olean BOCES Lab - REVIEW
Wednesday	8:00 AM - 4:00 PM	Olean BOCES Lab - STATE TEST
Thursday	8:00 AM - 4:00 PM	Olean BOCES Lab - STATE TEST

This is a sample schedule. Days and times are subject to change due to availability of clinical facilities.



# NURSING ASSISTANT/ (NURSE AIDE) HOME HEALTH AIDE



Cattaraugus-Allegany BOCES  
1825 Windfall Road  
Olean, NY 14760

**For further information call:**

Theresa Schueckler, 716-376-8278 or  
Christine Halliday, 716-376-8268

## The Nursing Assistant: An Important Caregiver

This is an excellent opportunity for you to see if your future lies in the health care field. Delivering health care is a very special job. You will learn to help people and make your community a better place to live.

### Goals:

The primary goal of this comprehensive training program is to provide students with the skills, knowledge, and attitudes necessary to obtain employment in the field of health care in either the home or an acute or long-term care facility. The course also helps students enhance their leadership, communication, and patient management skills. Nursing assistants care for patients under the supervision of a registered professional nurse.

Upon successful completion of the program, graduates are eligible to take the New York State Nurse Aide Certification test which is necessary for employment in a long-term care facility.

### Program Description:

The 145-hour curriculum includes basic medical terminology, entry-level bedside care skills, related anatomy and physiology, nutrition, patient observation techniques, and patient safety concerns. The program is taught by a registered nurse; graduates can become employed as a Nurse Aide (Nursing Assistant) or, following completion of the Supervised Clinical Experience in a home setting (10 hours), a Home Health Aide.

### Qualifications of Students:

#### Age/Health:

Must be 18 years of age or older. Shall be in good health as determined by passing an appropriate physical examination prior to the first day of the training program. Mantoux test and rubella immunization or proof of protective antibodies necessary.

### Personal:

Nursing Assistant candidates should:

- ♦ possess maturity and sensitivity
- ♦ be dependable — attendance at all class/clinical sessions is mandatory
- ♦ bring a positive attitude to the class
- ♦ carry out assignments as they have been taught in a safe manner
- ♦ be of good moral character and provide two references upon admission

### Schedule:

- October 3, 2011 Olean BOCES  
(Classes held 1:30—5:30 PM)
- January 23, 2012 Olean BOCES
- February 13, 2012 Belmont BOCES (Classes);  
Wellsville Manor (Clinical rotations). Alternate class schedule.
- April 16, 2012 Olean BOCES  
(Classes held 12:00—4:00 PM)
- June 4, 2012 Olean BOCES
- July 30, 2012 The Pines—Machias  
(Some classes held at Olean BOCES)

Class sessions are held 8:00 AM—12:00 PM unless otherwise stated. Clinical sessions are held during daytime and evening hours. The course lasts approximately 5 weeks. See sample schedule on back.

Tuition is \$620 which includes the textbook. The tuition does not include the cost of the physical, immunizations, uniform, or the state certification test. Financial assistance is available if you qualify. Call 716-376-8278 for more information.

This program is approved by the New York State Education Department for Veterans' training.

**I am interested in attending a Nurse Aide/Home Health Aide program.**

Name \_\_\_\_\_

Address \_\_\_\_\_

(Street)

(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

Telephone number \_\_\_\_\_

**Tear off and mail to: Theresa Schueckler  
1825 Windfall Road  
Olean, NY 14760**

Please register me for the program beginning:

\_\_\_\_\_ October 3, 2011 Olean BOCES

\_\_\_\_\_ January 23, 2012 Olean BOCES

\_\_\_\_\_ February 13, 2012 Belmont BOCES

\_\_\_\_\_ April 16, 2012 Olean BOCES

\_\_\_\_\_ June 4, 2012 Olean BOCES

\_\_\_\_\_ July 30, 2012 The Pines-Machias